

Kern County District Attorney Bureau of Investigation

Personnel Complaint

Case # _____

Complainant's Name: _____ DOB: _____

Address: _____ City: _____ Zip: _____

Phone Number: Home: _____ Work: _____ Other: _____

Location of Occurrence: _____

Date/Time of Occurrence: _____

Personnel involved: _____
(Employee's Name, Badge Number)

Nature of Complaint

(Use additional sheets if necessary)

You have the right to make a complaint against a Bureau of Investigation employee. California law requires this agency to have a procedure to investigate citizens' complaints against peace officers. You have a right to a written description of this procedure. You have the right to make the complaint and have it investigated if you believe a peace officer has behaved improperly. Your complaint will be thoroughly investigated and a determination made. At the conclusion of the investigation you will be notified by mail and advised of whether or not the complaint was sustained. California law prohibits this office from sharing the details of the investigation or the nature of any discipline which may be imposed. Citizen complaints and any reports of findings relating to complaints must be retained by this agency for at least five years.

I have read and understood the above statement.

_____ Date: _____
Complainant's Signature

Received by: _____ Date: _____

Copy Given To: _____ Date: _____

Authorized: Yes No By: _____ Date: _____
(Lieutenant/Chief)

Reviewed by Administrative Lieutenant: _____ Date: _____

Adverse Comment

Divisional

IA Investigation

Investigator Assigned: _____ Date: _____

Subject Employee Signature: _____ Date: _____

